

MILLER COUNTY COURTHOUSE, ROOM 202 TEXARKANA, ARKANSAS 71854 TELEPHONE: (870) 772-9618

FAX: (870) 773-3354

June 29, 2005

Arkansas Supreme Court C/O Mr. J. D. Gingerich Administrative Office of the Courts 625 Marshall Street, Suite 1100 Little Rock, Arkansas 72201-1020

> RE: Circuit Court Administrative Plan Miller and Lafayette Counties

Dear Justices:

Enclosed is the Circuit Court Administrative Plan for the Eighth Judicial District South pursuant to Administrative Order Number Fourteen. We respectfully submit it for your approval.

Sincerely,

Jim Hudson

JH:kw

Enclosure

Copy: The Honorable Joe Griffin

The Honorable Kirk Johnson

Wanda Davis Miller County Circuit Clerk

Ann Nicholas, Miller County Clerk

Mary Joe Rogers, Lafayette County Circuit Clerk

Diane Fletcher, Lafayette County Clerk

## IN THE CIRCUIT COURT OF MILLER & LAFAYETTE COUNTY, ARKANSAS EIGHTH SOUTH JUDICIAL DISTRICT

In accordance with Administrative Order No. 14, adopted by the Supreme Court of Arkansas on April 6, 2001, the following Administrative Plan is hereby submitted for approval:

## CIRCUIT COURT ADMINISTRATIVE PLAN

- a. Administrative Policy: The circuit judges of the Eighth South Judicial

  Circuit shall meet semi-annually in January and July of each year, and at
  any other agreed upon times, to establish the case management and
  administrative procedures to be used within the Eighth South Judicial

  Circuit. All policies, procedures and/or amendments thereto must be
  signed and approved by a majority of the judges.
- b. <u>Case Assignment and Allocation</u>. All civil, criminal, juvenile and domestic relations cases will be assigned by the Circuit Clerk. All probate cases will be assigned by the County Clerk. Both Clerks will utilize the random selection method established by the Eighth South Judicial District on November 30, 1998. Case Assignment Order #4, signed by all three Circuit Judges (Copy Attached). This method assigns an equal apportionment of Criminal, Civil, Domestic Relations, Juvenile and Probate cases to each Judge. Petitions to Revoke a Probated or Suspended Sentence are treated as new cases and assigned accordingly. Reopened

Chancery/Domestic Relations cases are assigned to the judge who had the original assignment.

c. <u>Caseload Estimate</u>. The random assignment of cases apportions the caseload equally among the judges within the Eighth South Judicial Circuit. Caseloads will be reviewed at each of the regularly scheduled meetings to determine if a workload imbalance exists, and if such an imbalance exists, an amended plan will be submitted to the Supreme Court for approval.

SIGNED AND SUBMITTED this 24

day of June, 2005.

**DIVISION 2** 

JUDGE JOE GRUFEIN

DIVISION1

JUDGE KIRK JOHNSON

DIVISION 3

## IN THE CIRCUIT COURT OF MILLER & LAFAYETTE COUNTY, ARKANSAS, EIGHTH JUDICIAL DISTRICT SOUTH

## CASE ASSIGNMEMT ORDER #4

The Division and Case Assignment Orders of September 1, 1989 (#1), August 1, 1990 (#2), and August 14, 1991 (#3) of the Eighth Judicial District are hereby replaced by Case Assignment Order #4 for the new Eighth South Judicial District.

Effective December 1, 1998, all new cases will be assigned by the random selection method of 1/3 each to Division 1 – Judge Joe Griffin, Division 2 – Judge Jim Hudson and Division 3 - Judge Kirk Johnson. Said method is to be strictly adhered to by the Clerks, so that an equitable distribution of the cases can be maintained.

IT IS SO ORDERED THIS day of February, 2003.

DIVISION 2